

Appendix to the Circular Letter no.1/2021 of the Chancellor of the Warsaw University of Life Sciences of 16th of June 2021 on the amendment of the Circular Letter no 1/2012 of the Chancellor of the Warsaw University of Life Sciences of 17th of May 2012 on introducing "The internal disciplinary regulations of the SGGW campus" and its consolidated text.

The internal disciplinary regulations of the SGGW campus

I. The regulation sets out the rules of stay on the territory of the SGGW campus for employees, students and doctoral students of the Warsaw University of Life Sciences as well as for other individuals staying on its territory.

II. The "SGGW campus" is herein described as the University's territory where the dominant activity is the primary activity deriving from the Law of 20th of July 2018 on Higher Education and Science and specified in the SGGW statute together with other building facilities.

III. The SGGW campus is a territory open for public from 6:00 am to 22:00 pm.

1. Outside this timeframe a right of stay is granted to the authorised individuals only:

- 1) SGGW employees (and their accompanying individuals) and people performing activities for the SGGW holding personal permission;
- 2) SGGW Students and doctoral students of the Warsaw University of Life Sciences and their accompanying individuals;
- 3) Residents of student dormitories and Ikar dormitory;
- 4) Individuals using service facilities located on the territory of the SGGW campus until their closure time.

2. Individuals holding a permission for stay at the territory of the SGGW campus from 6 to 22 should hold a document confirming their authorisation in the form of Sggw Academic Teacher id, SGGW Employees' id, Resident's card or a written consent for performing work activities during night hours.

The document shall be produced to the Academic Guard employee in case a need to confirm the authorisation for stay at the campus occurs.

IV. Every individual staying on the territory of the SGGW campus is obliged to:

1. Observe the general principles of conduct in terms of social relations and binding legal norms;
2. Observe the principles of respect for the common property of the University, respect for green spaces and keeping the space litter-free;
3. To properly use its devices, installations and building equipment considering their purpose;
4. To properly use its motor transport roads, parking lots and sidewalks for pedestrians;
5. To observe the usual and imposed safety measures while keeping dogs and other pets. Dogs shall be walked on a leash. Animals behaving aggressively or in a manner that can cause danger for others shall be walked in a muzzle and remain under supervision of persons that are able to ensure control over them;
6. All individuals walking domestic animals are obliged to instantly dispose their waste, which shall be placed in bins or containers marked as "mixed"[*pol. zmieszane*];

7. To adhere to the the limitations , orders and prohibitions related to the state of epidemy resulting from the governing law as wellas provisions and guidelines resulting from internal regulations of SGGW.

V. On the territory of campus it is prohibited to:

1. Disturb the public tranquility by bahaving in a violent, harrassing or indecent manner or to destroy University property;
2. Ingest alcoholic substances (does not apply to the consumer premises on the SGGW campus and the occasional and cyclic events organized on SGGW campus, under the condition of signed permission of SGGW authorities) and being under the influence of alcohol or other psychoactive substances;
3. Bringing in or carrying firearms (does not apply to Police Officers and security workers) or any other objects that may prove dangerous, especially explosives, pirotechnic articles or narcotic and psychotropic substances;
4. Lighting campfires;
5. Grilling outside of designated areas;
6. Walking dogs without leashes and muzzles and leaving them without supervision (in accordance of IV.5 Regulations disposition point);
7. parking vehicles outside of designated areas; especially prohibited is parking in the driveways leading to buildings, pavements and surfaces designed for pedestrian traffic in front of building entrance;
8. conducting doorstep trade and acqusition without the University permission.

VI. In the event of violation of provisions of these regulations, in particular threats to the safety of persons and property, one must notify the Academic Guard Patrol immediately- phone numer r /22/ 59 33900 lub 604 605 319.

VII. Persons responsible for on-site supervision of the SGGW campus, in particular the Academic Guard and monitoring facilities employees are entitled and obliged to:

1. Limit the access to the Campus area to non-authorized persons, and in case of violations of the provisions of the Regulations request to leave the campus area;
2. Paying special attention to persons whose behavior raises legitimate concerns of suspected disturbance of public order and responding in emergency situations;
3. Cooperating, according to the Law on higher education and science and the statute of the University in the terms of security with the proper units of Police, Municipal Police, and in the event of a violation of the law or an imminent threat to human life and health, to call for intervention of responsible state services for maintaining public order or emergency services (ambulance, fire brigade and others);
4. Controlling the permissions to stay at the SGGW campus area;
5. Controlling compliance of persons residing on the campus in accordance to actual safety rules, specific restrictions, orders and prohibitions in connection with the occurence of state of epidemic.

Responsible for the Academic Guard duties is

Head of office- Mgr Tomasz Witkowski /tel. (22) 5931401; 604 605 907/

Responsible for coordinating actions in state of emergency is

Vice Chancelor Economic Director – Mgr Wojciech Motelski - /tel. (22) 5933800; 697 900 892/.